Unit IT Steering Committee Executive Summary
February 19, 2013

Committee Members:  Ed Adams, Jim Bujaki, Bill Connett, George DiGiacomo, Ted Hanss, Lynn Johnson, Paul Killey, Elle Loesch, Bill Manspeaker, Andy Palms, Laura Patterson, David Sweetman, Regis Vogel, Matt Walters, John Wilkin

Attendees: Ed Adams, Jim Bujaki, Bill Connett, George DiGiacomo, Ted Hanss, Lynn Johnson, Paul Killey, Elle Loesch, Bill Manspeaker, Andy Palms, Laura Patterson, David Sweetman, Regis Vogel, Matt Walters, John Wilkin.  Guests: Cathy Curley, John Gohsman, Jeff Kennedy

IT Capitalization Process (C. Curley)
The IT capital process helps the Provost with making important IT decisions for the university.

The Unit IT Steering Committee gave the following suggestions for improvement to the current process:

- More time in between request submission and committee prioritization to enable governance committee members to collect input within units.
- More time in Unit IT Steering Committee to discuss requests and have additional meetings to bring in proposal contacts for follow-up (half-day)
- Provide samples out of successful submission.
- Once approved, clarification of transition from proposal stage to next phase.

IT Strategic Plan Chapter Review of Communications Networks (A. Palms)
This chapter talks about the importance of electronic communications networks carrying voice, video and data for U-M. All mission critical networks for the University.

Cost Model - Continued Discussion (J. Kennedy)
The Unit IT Steering Committee asked Jeff to come back to walk through an example with criteria used to determine service layer assessment approach. The clarification was very helpful. Next steps will be to determine alignment with the governance structure.

Matters Arising:
Elle Loesch will be stepping down from this committee as she is moving from student affairs to ITS working in the NextGen office.

The next meeting is March 5th.