Committee Members: Ed Adams, Jim Bujaki, Bill Connett, George DiGiacomo, Ted Hanss, Lynn Johnson, Paul Killey, Elle Loesch, Bill Manspeaker, Andy Palms, Laura Patterson, David Sweetman, Regis Vogel, Matt Walters, John Wilkin

Attendees: Ed Adams, Jim Bujaki, Bill Connett, George DiGiacomo, Ted Hanss (via phone), Lynn Johnson, Paul Killey, Elle Loesch, Bill Manspeaker, Andy Palms, Laura Patterson, David Sweetman, Regis Vogel, John Wilkin (via phone). Absent: Matt Walters  Guests: Dan Atkins (via phone), Chris Eagle, Marissa Green, Jeff Kennedy, Darcy Turner (via phone), Alanna Butler (observing SPH Grad Student)

Agenda Review and Opening Comments: (Johnson)
Lynn welcomed Alanna Butler, SPH graduate student, who will be attending the next three meetings for a class to observe group dynamics and group process.

IT Council Presentation Recap: (Johnson)
Lynn thanked committee members for their input and participation of putting together a great presentation. It was very thought provoking and has been shared for strategic planning input.

Infrastructure Strategic Plan Chapter Review (continued discussion): (Vogel)
We were unable to cover everything at the last meeting, so Lynn asked the group to come back.

There was discussion about focusing on the business needs rather than the technology solution, so we talked about what is driving the vision, and what guidelines should be followed to deliver IT infrastructure.

Some things identified that should be included in the chapter:
- Collaboration and using social tools instead of email.
- Capture, retain, and curate video.
- Management of rich media communication and streaming digital media.

They also identified some activities we need to focus on:
- Analytics to reflect activities.
- Managing vendor relationships.
- Creating a schematic of how things will fit together.

The committee agreed it is a final draft.

IT Rationalization Update: (Patterson, Kennedy)
Laura Patterson gave an update on the MiWorkspace rollout for central administrative units (UHR, ITS, Fin/Audits/Investment, UMMA, Development, Rackham, OVPR, Student Affairs, Academic Affairs, Facilities and Operations). Pilots of academic units will begin this summer.

She talked about the importance of having customer-led governance in the shared service model to ensure transparency on cost and quality. The Dean's agreed to having a combination of members from different areas to form a customer-led governance, but also recognize that governance needs to remain streamlined for the process to work.

**Funding Model:**
Jeff Kennedy, ITS Finance Director, talked about the service layer approach for the IT funding and chargeback framework and will be coming back to discuss again in the near future.

The next meeting will be February 19th.